

Surname Approval Section: CFPS Div: Administrative Services Phone: 4-2314	AUTHOR S. Johnson CFPS 4-3060 Date: 1/29/97 <i>ASJ</i>	REVIEWER  Date:	REVIEWER Date:	REVIEWER Date:	REVIEWER Date:	REVIEWER Date:
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DMH INFORMATION NOTICE NO.: 97-03

February 3, 1997

TO: LOCAL MENTAL HEALTH DIRECTORS
LOCAL MENTAL HEALTH PROGRAM CHIEFS
LOCAL MENTAL HEALTH ADMINISTRATORS
COUNTY ADMINISTRATIVE OFFICERS
CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: STAFF RELOCATION

This notice is to inform you of the recent relocation of several units within Administrative Services at the Department of Mental Health (DMH) headquarters. On January 17, 1997, Administrative Services staff previously housed in Room 250 at 1600 Ninth Street moved into new modular offices in Room 150. This move allows all of the staff in Administrative Services to be housed on the first floor of the Bateson Building. While staff telephone numbers have not changed, several new FAX numbers are included below.

Units now located in Room 150 are:

<u>Unit</u>	<u>Manager</u>	<u>Secretary</u>
<u>Deputy Director</u>	Linda Powell	Karen KuyKendall PH (916) 654-2378 FAX (916) 654-2440
<u>Financial Services</u>	Fran Coletti	Linda DeZarn PH (916) 654-2383 FAX (916) 654-2440
<u>Accounting and Fiscal Systems</u>	Howard Auble	Mona Wilson PH (916) 654-2342 FAX (916) 653-8399 (New)
<u>County Financial Program Support</u>	Stan Johnson Acting	Diane Meadows PH (916) 654-2314 FAX (916) 653-9269 (New)



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If you have any questions, please call Karen KuyKendall at (916) 654-2378.

Sincerely,

A handwritten signature in black ink, appearing to read "Linda A. Powell". The signature is written in a cursive style with a large initial "L".

LINDA A. POWELL
Deputy Director
Administrative Services