

**MENTAL HEALTH SERVICES
OVERSIGHT AND ACCOUNTABILITY COMMISSION**

DRAFT YEAR ONE WORK PLAN (FY 2005 – 2006)

This Draft Year One Work Plan was developed at the Commission's August 22 – 23, 2005 Retreat held in Sacramento. It remains a draft until the Commission takes formal action to approve it.

I. Key Principles of Work Plan

- A. Work Plan Implementation is Consumer and Family Driven
- B. Work Plan Implementation promotes Cultural Competence

II. Commission Advisory Committees for Year One

- A. Six Commission Advisory Committees
 - 1. Committees for areas that Commission has County Plan approval authority:
 - a. Prevention/Early Intervention Committee
 - b. Innovation Committee
 - 2. DMH Liaison Committees for areas that Commission has County Plan review and comment responsibility and DMH has approval authority:
 - c. Community Services and Supports Committee
 - d. Capital Facilities Committee
 - e. Education and Training Committee (Work Force Development)
 - 3. DMH Liaison Committee on Measurement and Outcomes
- B. Advisory Committees Chaired by Commission Members
 - 1. Committee Chairs appointed by Chair Steinberg from Commission's membership
 - 2. Commission members provide preference(s) of Committee assignment(s) to Chair Steinberg
- C. Advisory Committee Membership
 - 1. Includes consumers and family members of consumers
 - 2. Includes interested stakeholders and resource people in addition Commission members
 - 3. The Commission Chair, Commission Vice-Chair and the Committee Chair(s) will jointly identify the non-Commission members of the Committees.
 - 4. Commission members may be on more than one Committee
- D. Advisory Committee Size: Maximum 15 Members per Committee.
- E. Staffing: Each Committee Staffed by Commission Consultants or Staff

III. Charge of Year One Advisory Committees

A. Prevention / Early Intervention and Innovation Committees

1. Integrate Commission's priorities into Committee's work
2. Make recommendations to Commission regarding the development of the Requirements of County Plans
3. Coordinate the Commission's work with DMH regarding establishment of Requirements for County Plans
4. Make recommendation to Commission regarding Commission Approval of County Plans
5. Take the lead on structuring opportunities for Commission education on the subject
6. Take the lead in developing Commission Hearings in subject area
7. Coordinate stakeholder input as appropriate
8. Focus the Commission work on measurement and outcomes in subject area
9. Other responsibilities per the needs of the Commission and Committee

B. DMH Liaison Committees for Community Services and Supports; Capital Facilities; and Education and Training Committee (Work Force Development)

1. Provide the liaison between the Commission and DMH in the subject area
2. Integrate the Commission's priorities into Committee's work
3. Make recommendations to the Commission regarding Commission's Review of and Comment on the Requirements of the County Plans prepared by DMH (not applicable to Community Services and Supports as those Requirements have been released)
4. Make recommendation to Commission regarding Commission's Review of and Comment on County Plans
 - a. In reviewing County Plans, emphasis of Commission will primarily be on how the plans of the 58 counties fit together as an integrated whole and how regions as geographic entities serve the region's population
 - b. Committee will recommend to Commission key areas of focus / principles to guide the review of the plans
 - c. Commission staff or Commission consultants will review the plans using the Commission's focus / principles and provide comments and recommendations to the Committee
 - d. The Committee will forward its recommendations to Commission
 - e. The Commission will review and comment on the County Plans and forward their comments to the Department of Mental Health

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B. Charge of DMH Liaison Committees for Community Services and Supports; Capital Facilities; and Education and Training Committee (Work Force Development), *Continued*

5. Take the lead on structuring opportunities for Commission education on the subject
6. Take the lead in developing Commission Hearings on subject areas
7. Liaison with DMH on their stakeholder process
8. Focus the Commission work on measurement and outcomes
9. Other responsibilities per the needs of the Commission and Committee

C. DMH Liaison Committee on Measurement and Outcome

1. Provide the liaison between the Commission and DMH on measurement and outcomes
2. Assist the other Commission Committee's in their work on measurement and outcomes
3. Integrate Commission's priorities into Committee's work
4. Assist the Commission in determining the Commission's role in the area of measurement and outcomes
5. Take the lead on structuring opportunities for Commission education on measurement and outcomes
6. Other responsibilities per the needs of the Commission and Committee

IV. Commission's Public Hearings

A. The Commission will hold at least one Public Hearing per quarter on subjects of importance to the Commission in various locales throughout California.

B. During Year One, Public Hearings will be held on the following subjects:

1. *Housing*, planned by the Commission's Capital Facilities Committee
2. *Prevention and Early Intervention*, planned by the Commission's Prevention Committee
3. *Innovation*, planned by the Commission's Innovation Committee
4. *Employment for Consumers and Families*, planned by the Commissions Education and Training Committee (Work Force Development)

V. By-Laws

1. Drafted by Commission consultants/ staff
2. Reviewed and approved by the Commission