MHSOAC
MENTAL HEALTH SERVICES
OVERSIGHT AND ACCOUNTABILITY COMMISSION

Activity Map

Follow Up
March Strategic Meeting

(30-90 day action plan items)

April, '08

Protocols, Process, Timeline for Setting Meeting Agendas

- Annually (March) 12 months of agendas developed and adopted
- At end of each OAC mtg., next month's agenda reviewed
- Immediately following mtg., edits made and new draft circulated to all commissioners
- Final agenda posted a minimum of 10 calendar days in advance of meeting
- Public may request to be on agenda via written procedure

Reporting Back to Commission

- Follow up to items from previous Commission meeting an agenda item on following month's agenda

Tools Available to Commissioners

- Phones, computers, fax, copy machine (other general office materials)
- Access to staff resources via Executive Director (communications staff and others)

Staff and their assignments

- Handout in your packet

Additional Strategic Plan follow up

- Executive Staff Consultation Session with Allen Goldstein on 4/9/08; next session in May. Plan being developed for follow up.

Technical Resource Group Charters

- Handout prepared; on agenda

Fix phones

- done

Agenda template; 12 months of agendas

- Proposed template and agendas included in packet and on agenda for discussion

Review of Communication Plan
Accountability discussion
Update on Integrated Plans

- On June agenda

Hire Legal Counsel

- in process

Consider independent legal counsel

- on May agenda

CBO reports ahead of time, opportunity for questions

- Agenda item on all future proposed agendas