

INFORMATION

TAB SECTION: 9

  X   ACTION REQUIRED

DATE OF MEETING: 11/21/08

PREPARED BY: Whitcomb

DATE MATERIAL  
PREPARED: 11/12/08

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**AGENDA ITEM:** Proposed Agenda for January 2009 Meeting  
MHSOAC Meeting Calendar for 2009

**ENCLOSURES:**

- Draft MHSOAC Monthly Meeting Calendar for 2009
- Draft Alternate Meeting Calendar for 2009 ( 2009-2011)
- Draft Agenda for January 2009

**OTHER MATERIAL RELATED TO ITEM:**

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**ISSUE:**

***Proposed Motion:***

***Approve the MHSOAC Meeting Calendar for 2009***

Adopt MHSOAC Meeting Calendar for 2009

In July 2008, the MHSOAC made and adopted the following motion regarding 2009 Commission meetings:

**Text of Motion:**

- 1. Adopt the MHSOAC Three-Year Meeting Calendar**
- 2. Adopt the revised MHSOAC meeting structure to commence in January 2009:**
  - **MHSOAC committee meetings may occur on Thursday mornings prior to the full MHSOAC meeting**
  - **Full MHSOAC meetings begin on Thursday afternoons and continue until 5:00 pm**
  - **MHSOAC reconvenes on Friday until 5:00 pm**
  - **In the event of one-day meetings, MHSOAC meetings will take place on Fridays from 9:00 am to 5:00 pm and the Thursday before will be available for Committee meetings.**
  - **Re-examine the effectiveness of this meeting structure in six months**

The enclosed document, "Proposed Monthly Meeting Dates, Times, Locations for 2009," reflects this motion. Each two-day meeting will begin at 1:00 pm on Thursday, following committee meeting. The two-day meeting will continue on Friday, adjourning at 5:00 pm. Each one-day meeting will be on Friday and will adjourn at 5:00 pm.

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**ISSUE: (Cont'd)**

This meeting format was adopted to accommodate commissioners who are also legislators. The Commission may want to discuss concerns some commissioners expressed with the Friday meeting adjourning at 5:00 pm.

Also enclosed is a proposed alternate monthly meeting calendar for 2009. This document reflects two-day meetings every other month with a teleconference in those months without a meeting. The Commission may want to discuss the two formats to determine the most effective meeting schedule.

Draft Agenda for January 2009 MHSOAC Meeting

Enclosed for review is the proposed draft agenda for the January 2009 meeting.