



C A L I F O R N I A D E P A R T M E N T O F

Mental Health

1600 9th Street, Sacramento, CA 95814
(916) 654-2309

April 1, 2008

TO: LOCAL MENTAL HEALTH DIRECTORS

SUBJECT: DEPARTMENT OF MENTAL HEALTH (DMH) CONSUMER PERCEPTION SURVEY DATA COLLECTION PERIOD, MAY 12-23, 2008, INCLUSIVE

The next semi-annual Consumer Perception Survey Data Collection period will take place from May 12th (Monday) through May 23rd (Friday), 2008, inclusive. Once collected, these data must be submitted to DMH no later than Thursday, July 31st, 2008. Persons at the county/local level responsible for data collection and reporting are asked to do the following:

1. Visit the Performance Outcomes & Quality Improvement (POQI) website at <http://www.dmh.ca.gov/POQI/documents.asp> to download revised data collection materials, including each of the Consumer Perception Survey forms and Data Dictionaries.
2. Delete all previous versions of the Consumer Perception Survey forms. These forms are no longer recognized by the DMH Web-Based Data Reporting System (WBDRS) 'Scan and verify' option.
3. Counties using the 'ITWS Upload' option may download the latest Data Dictionaries (last revised June 2007).

In order to maintain system security, new passwords must be issued to county staff who were previously authorized to access the 'Key-Entry' and/or 'Scan & Verify' options of the WBDRS for the May 2008 data collection. POQI staff will email county ITWS Authorizers in April 2008 to reauthorize previous users, as well as to authorize new users for the May 2008 data collection.

POQI staff will also provide a 'Performance Outcomes Data Collection and Submission Training' teleconference on Wednesday, April 30th, and Thursday, May 1st, 2008. This training will provide information on the upgraded teleform system and the methodology for consumer data collection, as well as on the WBDRS. The teleform system upgrade will have minimal impacts on the data submission process; however, it is recommended that all staff who will be submitting the data attend a training session.

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If you have any questions regarding the Consumer Perception Survey Data Collection process, please email POQI Support at POQI.Support@dmh.ca.gov. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Marti Johnson", with a long, sweeping horizontal line extending to the right.

MARTI JOHNSON

Acting Chief

Performance Outcomes and Quality Improvement Development

cc: Members, California Mental Health Planning Council
Members, State Quality Improvement Council
Members, California Mental Health Directors Association