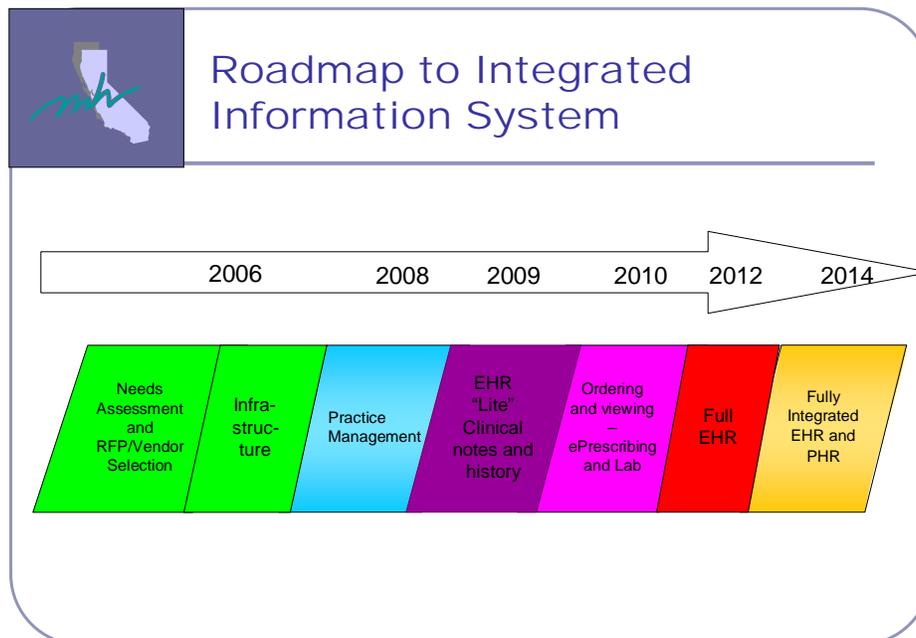


Request for Participation and Input for
A Request for Information (RFI)
On Electronic Health Record (EHR)/Personal Health Record (PHR) Systems
February 25, 2008

The California Department of Mental Health (DMH) will schedule and conduct Mental Health Services Act (MHSA) Technology Task Groups to validate and specify the functional requirements which are to be included in the department's Request for Information (RFI) for Electronic Health Record (EHR) systems. These Task Group meetings were originally convened and conducted last summer to initiate the process of identifying national and state business community standards that were available for consideration for inclusion in the RFI.

Once the EHR RFI requirements are final, the RFI will be sent to a large statewide and national group of vendors who will be asked to submit their responses to the California Department of Mental Health. The vendors will have 60 days to respond, and once the responses are evaluated by DMH and county staff, some vendors will be asked to conduct a demonstration of their system for State and County staff. County Mental Health Departments will be able to use the results from this process to:

1. Evaluate the current vendor systems available.
2. Assess each vendor's capabilities using the same requirements criteria.
3. Determine the vendors' current or future ability to achieve the long term goals of interoperability with a variety of EHR and personal health record (PHR) configurations as listed in the DMH Integrated Information System Roadmap.



The purpose of this request is to obtain your participation in finalizing the requirements which will be included in the EHR RFI to be used in the process described above. The Technology Task Groups will start meeting the last week of February 2008 and continue through March 14, 2008. The department's purpose for this second round of meetings is to continue validating the initial list of requirements as well as to introduce and review new requirements since the last meetings. All invitees are encouraged to participate in one or more (or all) Task Groups.

Listed below are the Task Groups with descriptions, the State contacts and Task Group facilitators along with a schedule of planned conference calls and related dial in information and access codes. To indicate your interest in any of the Task Groups, send your contact information to the State contact person identified for each specific Task Group. If you have questions, you may email or call the appropriate State contact.

Each Task Group facilitator will send out a follow-up email with specific meeting information along with a copy of the requirements matrix and other meeting materials for their specific Task Group(s) in which you have expressed an interest. Included in the meeting materials will be a document which establishes the roles and responsibilities of the Task Group participants. It will also describe the process the State will use for including the participants inputs into the final requirements documentation.

The five Task Groups that need participants are:

1. **Infrastructure**
2. **Practice Management**
3. **Clinical Data**
4. **Computerized Provider Order Entry (CPOE)**
5. **Full EHR and Full EHR/PHR**

Below are descriptions and meeting times for each of these Task Groups. We invite you to also review the attached copy of the requirements in advance of the meetings.

1) Infrastructure Requirements Task Group (2 meetings) – Includes: Hardware and software with basic level of security and systems ready to deploy software. Interoperable EHRs require a structure for sharing information—a secure network. This group is tasked with refining the requirements in this functional area.

State Contact:	Gina Gonzales
Email address:	Gina.Gonzales@dmh.ca.gov
Telephone:	(916) 651-3261
Facilitator:	Lori Hack
Meeting schedule:	Thursday, February 28, 2008; 10am – Noon <i>Second meeting will be scheduled at a later date</i>
Dial Information:	1-877-468-2136
Access code:	904444

2) Practice Management Task Group (5 meetings) – Includes: Registration, eligibility, accounts receivable, accounts payable, billing, documentation, and reporting these requirements address the complex financial and administrative needs of physician practices. These requirements will help County Mental Health Departments formulate the criteria needed to provide critical support for practice management functions to increase productivity, improve financial performance, financial management and compliance programs, and determine legal implications of business arrangements.

State Contact: Ginger Gramm
Email address: Ginger.Gramm@dmh.ca.gov
Telephone: (916) 651-3199
Facilitator: Memo Keswick

(1) Meeting schedule: Thursday, February 28, 2008; 2:30 – 4pm
Dial Information: 1-877-468-2136
Access code: 904444

(2) Meeting schedule: Tuesday, March 4, 2008; 10am - Noon
Dial Information: 1-877-468-2136
Access code: 904444

(3) Meeting schedule: Wednesday, March 5, 2008; 2pm – 4pm
Dial Information: 1-877-468-2136
Access code: 904444

(4) Meeting schedule: Friday, March 7, 2008; 10:30am – 12:30pm
Dial Information: 1-877-468-2136
Access code: 904444

(5) Meeting schedule: Monday, March 10, 2008; 10am – Noon
Dial Information: 1-877-468-2136
Access code: 904444

(6) Meeting schedule: Wednesday, March 12, 2008; 1pm – 3pm
Dial Information: 1-877-468-2136
Access code: 904444

3) Clinical Data Requirements Task Group (3 meetings) – Includes: Clinical documentation such as assessment, treatment notes and other clinical measures, such as data elements and corresponding definitions that can be used in the measurement of patient clinical management and outcomes, and for research and assessment.

State Contact: Patricia Preciado
Email address: Patricia.Preciado@dmh.ca.gov
Telephone: (916) 657-5157

Facilitator: Memo Keswick

(1) Meeting schedule: Wednesday, March 5, 2008; 10am - Noon
Dial Information: 1-877-468-2136
Access code: 904444

(2) Meeting schedule: Monday, March 10, 2008; 2pm – 4pm
Dial Information: 1-877-468-2136
Access code: 904444

(3) Meeting schedule: Wednesday, March 12, 2008; 9am – 11am
Dial Information: 1-877-468-2136
Access code: 904444

4) Computerized Provider Order Entry (CPOE) Task Group (2 meetings) – Includes: Internal and external laboratory, pharmacy and/or radiology ordering and history display. These requirements address optimizing physician ordering of medications, laboratory tests with interactive decision support system. Integration with other hospital information technology systems including electronic patient records, pharmacy, laboratory, and other services provides the prescriber with all information necessary to develop and transmit an effective, error-free order.

State Contact: Corina Leon
Email address: Corina.Leon@dmh.ca.gov
Telephone: (916) 654-5432
Facilitator: Lori Hack

(1) Meeting schedule: Friday, March 7, 2008; 2pm – 4pm
Dial Information: 1-877-468-2136
Access code: 904444

(2) Meeting schedule: Friday, March 14, 2008; 9am – 11am
Dial Information: 1-877-468-2136
Access code: 904444

5) Full EHR and Full EHR/PHR Requirements Task Group (2 meetings)

Full EHR Requirements – Includes: infrastructure, health record capture, decision support, reporting, data transfer and CPOE components that are interoperable with external systems such as those used by contracted providers using industry standards

Full EHR and PHR Requirements - Includes: Full EHR functionality and interoperability with a Personal Health Record system. These requirements will encompass the minimum statewide standards listed in Appendix B of the Technological Needs Guidelines.

State Contact: Corina Leon

Email address: Corina.Leon@dmh.ca.gov
Telephone: (916) 654.5432
Facilitator: Memo Keswick

(1) Meeting schedule: Tuesday, March 4, 2008; 1:30pm – 3:30pm
Dial Information: 1-877-468-2136
Access code: 904444

(2) Meeting schedule: Friday, March 14, 2008; 1pm – 3pm
Dial Information: 1-877-468-2136
Access code: 904444

Your input in these Task Groups will be used to create the final draft of the EHR RFI requirements which will be reviewed from April 2008 through May 2008. A separate announcement will be sent asking for participation in the final draft review process.

If you have any questions or concerns, please contact Judy Candlish at (916) 654-2496 or email her at judy.candlish@dmh.ca.gov