



1600 9th Street, Sacramento, CA 95814  
(916) 654-2309

**Emily Q Settlement Team:  
Accountability Structure Implementation Strategy Task Group (ASIS)**  
*Meeting Notes – March 4, 2009; 1:30 – 3:30 PM*

The task group was proposed in October 2008 as part of the Emily Q Settlement Team Nine-Point Plan submitted to the Court on September 24, 2008. This plan was approved by the Honorable A. Howard Matz, U.S. District Judge, Central District of California, on November 14, 2008. Membership is drawn from the State Departments of Mental Health and Health Care Services, as well as county mental health plans, plaintiffs, providers, consumers and family members, and contractors. The task group was formed to create and monitor the development of an accountability structure per the approved Nine-Point Plan. –Sean Tracy, Chief DMH Office of Strategic Planning and Policy

**Attendance:** Sheila Baler (APS), David Gray (Settlement Team Facilitator), Catherine Hendon (DMH), Sulayman Konte (DMH), John Krause (DHCS), Rita McCabe (DMH), Christopher Medrano (DMH), Jim Preis (Mental Health Advocacy Services, Inc.), Maureen Price (DMH), Rick Saletta (Special Master), Nicette Short (CA Alliance for Child and Family Services), Sean Tracy (DMH), Melinda Vaughn (AG)

**Action items**

1. DMH will post TBS FAQs to the DMH TBS internet site as soon as they are finalized.
2. DMH is reviewing CiMH website content related to TBS to ensure there is not any information posted that is in conflict with DMH Information Notice 08-38. All remaining applicable content will be posted to the DMH TBS website.
3. APS requests Task Group members help in recruiting older members of the Emily Q class to provide their perspective during the local conversations.
4. DMH will be preparing a report to the Court in October 2009. Please send any suggestions/topics to Catherine Hendon by the next ASIS meeting on April 1, 2009. DMH will develop a preliminary outline of the October 2009 DMH TBS report by the ASIS meeting on May 6, 2009.
5. The Special Master will attend a meeting with the Court on March 12, 2009 regarding the Exit Plan. An update will be provided to the ASIS group on April 1, 2009.
6. Nicette Short will send suggested language to clarify the title that currently reads, "Foster Care Children Not Receiving MH Services," to Catherine Hendon by March 18, 2009. Catherine will work with APS to ensure this suggestion is considered in the next draft.
7. The Statewide data dashboard is scheduled to be posted by our next meeting on April 1, 2009.
8. DMH will begin posting individual county dashboards following their introductory meetings. This is scheduled to follow the posting of the Statewide data dashboard (April 2009).
9. A coordination of care plan document, including TBS marketing points, is under development and will be presented at the April 1, 2009 meeting. This draft will include feedback from the ASIS, TACT, and Settlement Team members.
10. The TBS web subscription service is under development and is expected to be operational by March 13, 2009.

11. The template with the four questions was introduced to the group. Please submit any feedback to Catherine Hendon, DMH, prior to March 13, 2009 for inclusion in the next draft. The ASIS group will review the final product at our next meeting on April 1, 2009.
12. The TBS Orientation will be posted to the website when finalized, scheduled for April 2009.

### Welcome, introductions, and updates

1. The Task Group reviewed and confirmed approval of charter and roster, pending the change of Executive Sponsor. Any additional edits should be submitted to Catherine Hendon, DMH, by March 18, 2009. Executive Sponsor, Stan Bajorin, will be invited to meet with the Task Group.
2. Month in review: DMH, the Special Master, APS, and CiMH will hold Level II County introductory meetings in San Bernardino (March 17<sup>th</sup>), Sonoma (March 24<sup>th</sup>), and San Diego (March 26<sup>th</sup>).
3. DMH will be preparing a report to the Court in October 2009. Please send any suggestions/topics to Catherine Hendon by the next ASIS meeting on April 1, 2009. DMH will develop a preliminary outline of the October 2009 DMH TBS report by the ASIS meeting on May 6, 2009.

### Special Master Issues & Observations

1. The Special Master will attend a meeting with the Court on March 12, 2009 regarding the Exit Plan. An update will be provided to the ASIS group on April 1, 2009.
2. There will likely be a relatively high level of flexibility in assessing county performance. The ASIS subject matter experts will be tasked with providing input to this assessment process.

### APS Healthcare Data Dashboard Presentation

1. Overall, the ASIS group approves of the direction and content of the data dashboard.
2. The group suggested edits to the existing dashboard design, some significant changes include:
  - a. Add the *N*, or number of individuals, to the "TBS Recipients as a Percentage of EPSDT Children with MH Services" graph.
  - b. Clarify a "hospitalization" as an "*in-patient psychiatric* hospitalization."
  - c. Change EPSDT beneficiaries to EPSDT *eligibles* in titles.
  - d. Add context to dashboard figures, especially the definition of an *episode*.
  - e. Nicette Short will send suggested language to clarify the title that currently reads, "Foster Care Children Not Receiving MH Services," to Catherine Hendon by March 18, 2009. Catherine will work with APS to ensure this suggestion is considered in the next draft.
3. After ASIS, TACT, and Settlement Team feedback is received, APS Healthcare will work with DMH to produce a revised data dashboard. The Statewide data dashboard is scheduled to be posted by our next meeting on April 1, 2009.
4. The dashboards will be developed via a three track process:
  - a. While ASIS has considerable flexibility in fleshing out the dashboard, all data solutions must be consistent with the agreements established in the Nine-Point Plan.
  - b. Track 1: County-level data elements currently available from CDMH for Calendar Years 2006, 2007 and 2008.
  - c. Track 2: County-level data elements available from CDSS in the near future.
  - d. Track 3: Analyses of pre/post TBS data.
5. We will utilize data from the State agencies to eliminate any data reporting requirements from the counties. However, counties are free to provide supplemental data to compliment the data dashboard.
6. DMH will begin posting individual county dashboards following their introductory meetings. This is scheduled to follow the posting of the statewide data dashboard in April 2009.

### Reports

1. In addition to scheduling Level II County introductory meetings, LA has already scheduled their orientation meeting for April 20, 2009.

2. A coordination of care plan document, including TBS marketing points, is under development and will be presented at the April 1, 2009 meeting. This draft will include feedback from the ASIS, TACT, and Settlement Team members.
3. Audit Update:
  - a. There has been positive feedback thus far for removing items from the DMH annual audit protocol.
  - b. DMH Program Compliance is reviewing notes from the EPSDT review contractor, DRG, and beginning to track TBS issues.
  - c. They are also collecting county TBS comments.
  - d. DMH Program Compliance will continue to update the Task Force at future meetings.
4. TBS Website Update:
  - a. Settlement Team Meeting Highlights will be posted to the site.
  - b. ASIS and TACT agendas and meeting notes continue to be updated.
  - c. The TBS web subscription service is under development and is expected to be operational by March 13, 2009.

### **Discussion**

5. The template with the four questions was introduced to the group. Please submit any feedback to Catherine Hendon, DMH, prior to March 13, 2009 for inclusion in the next draft. The ASIS group will review the final product at our next meeting on April 1, 2009.

### **Adjourn**