

BEST PRACTICE CATALOG

Project Title: **ANNUAL TRAINING EVALUATION PROCESS**

Function Category: PATIENT-FOCUSED ORGANIZATION STRUCTURES

Subcategory: **Management of Human Resources** Heading: **Orientating, Training Educating Staff**

Key Word(s): **Training**

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Hospital: **Atascadero State Hospital**

Purpose: To evaluate the effectiveness of staff training provided at Atascadero State Hospital.

Brief Description: Each year the training center selects an area of training to evaluate.

Selection Basis/Criteria: Staff satisfaction and opportunities for improvement in training are identified.

The following items are available regarding this Best Practice:

Photographs Video Tape Drawings Manual

Other : **Previous Training Evaluations are available.**

DATE SUBMITTED: **September 15, 1998**